



Sticky Notes Privacy Collection Statement

Sticky Notes Pty Ltd ACN 630 418 585 (**Sticky Notes**) collects personal information about you in a number of ways, including:

- via our Website;
- when you use any ROCC Tool;
- when you engage our services;
- when you interact with us and provide personal information by any other means either physically or electronically; and
- upon the lawful disclosure by third parties.

The information we collect and hold includes your name, contact details, address, payment details and other information as provided by you.

We collect your personal information for the purpose of providing you with any services, information or assistance that you may engage us for or otherwise request. We may disclose your personal information for these purposes to third parties (such as our contractors who provide services to us and other third parties), and as otherwise permitted or required by law. This may include disclosure to third parties outside Australia in countries whose privacy laws do not provide the same level of protection as Australia's privacy laws. For example, we may transfer your personal information to the Asia-Pacific, European Union or the United States of America. We may also use cloud storage and IT servers that are located offshore. By providing us with your personal information, you consent to us disclosing your information to such entities located outside Australia.

Sticky Notes does not intend to collect personal information from any person under the age of 18 years without the consent of a parent or legal guardian. Please do not provide personal information if you are aged under 18 years unless you have the consent of a parent or legal guardian.

If you do not provide the requested personal information, Sticky Notes may be unable to respond to your enquiry or otherwise deal with your request.

Sticky Notes' privacy policy contains additional information about the way we handle personal information, including how you may seek access to, or correction of, personal information that Sticky Notes holds about you, how you can complain to Sticky Notes if you believe Sticky Notes has handled your personal information in breach of the Australian Privacy Principles, and how Sticky Notes will handle your complaint.

If you would like further information please contact Sticky Notes by email at rocc@roccassessment.com.au